



## **FLUVANNA COUNTY PUBLIC SCHOOLS**

### **School Counselor, School Psychologist *or* School Social Worker Alternative Education/Abrams Academy Job Posting**

**Visit the Human Resources page at: [www.fluco.org](http://www.fluco.org) to apply**

Fluvanna County Public Schools seeks to hire a School Counselor, School Psychologist, *or* School Social Worker at our alternative education center/Abrams Academy.

Duties and responsibilities of a **School Counselor** include but are not limited to the following:

- To counsel students with learning, physical, social, and emotional problems, through conferences held with students on the basis of teacher, parent, principal, or self-referral through individual and group counseling.
- To provide planned occupational information programs for the purpose of introducing the student to the world of work.
- To assist with identifying students with special needs. To maintain accurate and up-to-date permanent record folders.
- To consult with classroom teachers, school principal, visiting teacher, school nurse, psychologist, and parents relative to students and their problems.
- To interpret objective data to classroom teachers, parents, and students.
- To work closely with classroom teachers in planning and implementing group guidance sessions based on the developmental needs of all students.
- To arrange case conferences involving classroom teachers, visiting teachers, school nurse, psychologist, parents, principal, and community agencies.
- To acquaint teachers with psychological personnel and services available.
- To act as the liaison between school and community agencies in working on student problems.
- To coordinate the efforts of all specialists working on a case.
- To provide for articulation between the sending school and the receiving school.
- To undertake, in a cooperative endeavor, the continuous evaluation of:
  - the nature and scope of the guidance services as outlined above,
  - the functioning of guidance as an integral part of the total educational program, and
  - the effectiveness of guidance services.

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Duties and responsibilities of the **School Psychologist/Social Worker** include, but are not limited to, the following:

- Program Coordinator for Alternative Education Program;
- Oversees functions and day to day activities of alternative education;
- Providing Behavioral Professional Development for FCPS;
- Liaison between Abrams Academy and all FCPS Schools and mental health agencies;
- Oversees transition of students to and from their site based schools;
- Ability to provide classroom interventions for students with extensive behavioral difficulties;
- Act as consultant concerning assessment approaches and instruments to be utilized in evaluation of students by school personnel; recommends appropriate reference material;
- Maintains and respects confidentiality of student and school personnel information, while maintaining the safety and welfare for all students and staff members;
- Follows federal, state, and local laws, regulations, and policies regarding children's educational welfare;
- Reports any pertinent information to the proper authorities in cases of child endangerment, neglect, or abuse;
- Assesses psychological and educational needs of referred students and consults with appropriate professional persons regarding implications and results;
- Participates in eligibility meetings, IEP meetings, and disciplinary review meetings at various schools within the division, as needed;
- Cooperates with staff members and parents in maintaining a positive climate during meetings and/or conferences;
- Consults with appropriate persons concerning the educational environment and factors affecting students' learning; serves as a resource at the school level as well as within the community (i.e., student study committees, in service, interagency);
- Consults and/or counsels with students, school staff, and parents regarding academic and/or personal/social needs; provides information regarding community services available to students; makes appropriate referrals regarding vocational needs of students;
- Prepares and conducts assessment reports and other administrative documents as necessary;
- Maintains accurate records of all psychological services provided;
- Maintains clearly written and comprehensive reports and data which provide practical recommendations;
- Responds to crisis situations in tandem with colleagues and community personnel;
- Assists in interpretation of criteria for determination of eligibility;
- Maintains licensure at the state and/or national level; assumes responsibility for professional growth and keeps materials, supplies, and skills up-to-date;
- Serves as a liaison between the schools and the consulting clinical psychologist, psychiatrist and/or other health officials/agencies;
- Maintains a liaison with the community and state organizations;
- Attends workshops/seminars/professional meetings to remain informed of new developments and literature in school psychology;
- Interprets and upholds School Board policy and special education procedures;
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities;
- Complies with and supports school and division regulations and policies;

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- Models non-discriminatory practices in all activities;
- Works extensively with behavior modification to include but not limited to ABA and TEEACH training;
- Ability to provide classroom interventions for students with extensive behavioral difficulties;
- Performs other duties as assigned by the in accordance with school/division policies and practices.

## **QUALIFICATION**

The candidate must hold or be immediately eligible for a Virginia Teaching license with an endorsement in School Counselor PreK-12, School Psychologist or School Social Worker.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **EDUCATION**

- Master's Degree or higher from an accredited college or university
- Valid Virginia Teaching license with an endorsement in School Counseling or School Psychologist or School Social Worker.
- Experience working with individuals with challenging behaviors.
- Experience working in alternative programs and settings.
- Valid certification to meet State requirements with specific endorsement in the area in which assigned.
- Applicant must have good health and no disqualifying physical or emotional handicaps. Evidence of fitness to teach from the standpoint of health may be required from a qualified physician.

## **EXPERIENCE**

- Minimum of five years of successful experience as a teacher, administrator or supervisor in the area of special education (preferred);
- Demonstrated skill in working effectively with students, parents, colleagues, and administrators;
- Demonstrated decision making skills to make difficult decisions in the best interest of students;
- Demonstrated ability and willingness to collaborate in all areas of special education.
- Demonstrated ability to effectively communicate make timely decisions, adhering to federal, state, and local guidelines
- Demonstrated ability to maintain confidentiality and work under rigorous timelines
- Demonstrated ability to work independently and engage in several projects simultaneously

## **LANGUAGE SKILLS**

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

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## **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

## **REASONING ABILITY**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

## **CERTIFICATES, LICENSES, REGISTRATIONS**

Valid certification to meet State requirements with specific endorsement in the area to which assigned. Applicant who has had teaching experience must have an acceptable rating for such teaching.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit and climb or balance. The employee must be able to lift overhead, above the shoulders, and horizontally. Lifting or moving children to wheelchair, table, desk, or assisting with bathroom/hygiene. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 50 pounds. The employee must be able to push items of 50 pounds such as pushing a child on a bike or swing, or moving/rearranging furniture. Specific vision abilities required by this job include distance vision, and ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Must be able to work both inside and outside and within various degrees of noise, temperature, and air quality. Interruptions are routine and flexibility and patience are required. Must be self-motivated and able to complete job assignment under stressful conditions. After hour work may be required. May be exposed to physical outburst by students, including but not limited to, hitting, kicking, spitting, scratching, and biting.

## **TERMS OF EMPLOYMENT**

10.5 month contract (Terms may vary based on needs of school and division)

## **EVALUATION**

Performance on this job will be evaluated in accordance with school board policy and administrative regulations on evaluation of personnel.

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**Questions can be directed to:**

**Dr. Jamie Mathieson**

**Director**

**[jmathieson@apps.fluco.org](mailto:jmathieson@apps.fluco.org)**

**(434) 510-1008**

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