SCHOOL PSYCHOLOGIST

GENERAL DEFINITION AND CONDITIONS OF WORK:
Performs difficult professional work in making diagnostic evaluations of individual pupils, including an assessment and interpretation of the student's intellectual, social, and emotional development; serves as a consultant to school personnel and parents in interpreting problems; does related work as required. Work is performed under the general supervision of the Director of Special Education.

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for preparing and analyzing written or computer data, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:
Performing diagnostic evaluation of students, assessing and interpreting intellectual, social and/or emotional development; conducting consultations; preparing and maintaining files and records.
- Screens referrals by previewing referrals assigned, schedules evaluations, secures records from community agencies, and observes the student;
- Completes individual psychological evaluations including intelligence, achievement, perceptual and projective personality updating;
- Obtains any ancillary evaluations; e.g., hearing, visual, speech, educational and medical;
- Completes a written report to be sent to the schools, including an interpretation of the results of the psychological evaluation;
- Conducts parent/school conferences, including recommendations for the child's school program and/or home environment;
- Acts as liaison with community agencies;
- Serves on Child Study Team;
- Compiles a complete and comprehensive file of information of the referenced child to include data such as the written psychological, referral forms, parent conference report, progress reports, sociological and medical;
- Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:
Thorough knowledge of the practices, methods and techniques used in the special education process for diagnostic and evaluative procedures; excellent oral and written communications skills; ability to work with and through other school personnel, parents and community agencies.
EDUCATION AND EXPERIENCE:
Any combination of education and experience equivalent to a Postgraduate Professional Certificate with an endorsement in School Psychology and some experience.

APPLICATION PROCEDURE:
Please submit an online application along with copies of supporting credentials and 2 references to the Department of Human Resources.

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